



Market Data Account Manager

As a market data account manager, you will be the centralized source for all market data functions at the company, responsible for daily processes related to procurement, onboarding, and data validation.

About Alerian

Alerian is in the financial services industry, but we do not manage assets or pick stocks. Our firm creates indices. While we may be best known for our flagship Alerian MLP Index (AMZ), which was launched in 2006, our indices are not solely focused on the Master Limited Partnership (MLP) space. As of December 31, 2018, over \$12 billion is directly tied to the Alerian Index Series through exchange-traded funds and notes, separately managed accounts, and structured products.

Here's what we'd like you to do at Alerian

- Liaison between end users and 3rd party data vendors with the acquisition, procurement, and onboarding of market data related to Alerian's indices
- Work closely with internal legal counsel to negotiate and administer end user and data distribution contracts
- Regularly update and manage the company's end user and data vendor database, generating monthly and quarterly usage reporting
- Validate data entitlement requests from data vendors and verify quarterly entitlement reports from data vendors
- Develop and maintain relationships with key data vendors
- Communicate product offerings and necessary reporting requirements to new data vendors
- Work closely with accounting to bill and reconcile invoices

Skills & Experience

- Bachelor's Degree required
- Strong organizational and time management skills
- Proficiency in Excel required
- Analytical with high attention to detail
- Excellent customer service, verbal, and written skills
- Must be able to self-manage daily and monthly deadlines
- Previous experience managing market data services a plus

What It's Like to Work Here

- Alerian values hard work and innovation. If you see a process that could be improved, we want to hear your ideas. Positive evolution is a product of shared ideas.
- Individuals are held in high esteem. We admire the attributes that people with different experiences bring to the Alerian table. Capitalizing on individual strengths in order to make the team stronger is our goal.
- Work life integration is important. We believe that work should complement an individual's personal life in a positive way.

Benefits

- Insurance (health, dental, vision, disability, and life)
- 401(k) with employee matching
- Paid vacation and sick leave
- Stipend for wellness, commute, and technology
- Lunch is provided and the kitchen is well-stocked with snacks.

To Apply

Please send your resume as well as something that gives us an idea of who you are.

Questions and applications can be submitted to careers@alerialian.com.